Initial Meeting for MIT Postdoctoral Researchers and Advisors

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<th>Postdoctoral Researcher:</th>
<th>Principal Investigator:</th>
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<td>Title:</td>
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Initial meeting between supervisor/mentor and postdoctoral researcher (“postdoc”)  
Suggested Discussion Points are listed below.

- Career goals
- Research project outline
- Possible publications
- Research group culture (including typical daily schedules, interactions, etc.)
- Meeting schedule – (between postdoc/supervisor; with the research group)
- Laboratory safety
- Record keeping
- Expectations regarding supervision and independence
- Attendance at scientific seminars and conferences
- Presentations – group meetings, conferences
- Teaching, mentoring, and supervision opportunities
- Writing opportunities (grants, papers)
- Development of critical evaluation skills
- Networking skills and how to find an additional mentor(s)
- Career workshops/panels available (on- and off campus opportunities)
- Additional points raised by postdoc or advisor
- Review of available forms:
  - Statement on the postdoctoral training period at MIT
  - MIT Postdoctoral Training Checklist (for postdocs)
  - Annual Development Review for MIT Postdoctoral Researchers
Acknowledgment that meeting took place:

___________________________________     ____________________________________
Postdoctoral Scholar Signature   Date            Advisor Signature                      Date